

# Western Washtenaw Recycling Authority

Board of Trustees Meeting  
City of Chelsea Council Chambers  
305 Main Street, Chelsea, MI 48118  
March 27, 2019  
Draft Minutes

1) Call to Order by Mike Compton at 7:03 PM.

2) Roll Call

a. City of Chelsea	Tony Iannelli	Present
b. Dexter Township	Michael Compton	Present
c. Lima Township	Nanette Havens	Present
d. Lyndon Township	Mary Jane Maze	Present
e. Manchester Township	Laurie Carey	Present
f. Bridgewater Township		Vacant
g. Facility Manager	Marc Williams	Present

3) Agenda Approval: Agenda amended by adding DEQ Grant proposal under # 9 - Facility Manager Development Report. Motion by Maze, supported by Iannelli to approve the agenda as amended. Approved 5.0

4) Public Comment: No Public attendance.

5) Approval of the February 27, 2019 Meeting Minutes: Motion by Carey to approve the February 27, 2019 minutes as amended, supported by Havens. Approved 5.0

6) Treasurer's Report:

a. Debt	Special Assessment \$102,556.60	Interest \$49.75	Balance \$454,475.76
b. Operating	Special Assessment \$102,239.34	Interest \$279.00	Balance \$332,828.81
c. General Fund			Balance \$185,614.00
d. Financial Reports		Received Reports through November 30, 2018	

e. Authorization of Payments dated February 27, 2019 to March 22, 2019 in the amount of \$36,277.69, motion by Carey, supported by Havens. Approved 5.0

7) Facility Manager's Report

a. Volume and Revenue Report: The volume of recycled material was 506 tons. Revenue is \$51,566.15 and bills for March were down \$23,957.11. The price of cardboard is down \$10.00 per ton. Volume totals for the year are down 100 ton with revenue falling 110 per ton.

b. Operating Status of Facility and Single Stream System: Normal routine maintenance.

c. Equipment Update: The cart tippers were rebuilt on the 2011 International. The starter is not disengaging on the 1997 forklift. The new overhead door was installed on March 25, 2019. The sensors for the door to move up and down still need to be installed along with motion detectors for trucks backing up towards the door.

d. Staff and Labor Update: MML is still in ligation with the court case.

e. Contracted Recycling Collectors Update: Proposed tipping fee increase from \$25.00 to \$30.00 per ton. Recycle Ann Arbor and Ypsilanti looking to join proposed new consortium in their area for recycling.

8) Facility Manager FMLA: Williams will be taking Family Leave time in May. Shop Supervisor, Michael Pilon to assist as needed.

9) Facility Manager Development Report: Williams to enroll in Michigan Public Service Institute Classes for the 2020 session before the April 2019 WWRA meeting.

DEQ Grant Proposal: The DEQ is offering a 25/75 grant proposal in which the WWRA would pay 25% of the grant project if approved and the DEQ would pay 75%. Theo Eggermont from Washtenaw County has offered assistance with the grant writing project. This could help the WWRA purchase updated equipment for curbside pickup. Williams to provide cost saving data to the County for the May 1, 2019 deadline.

10) Equipment Replacement Report: Referred to in DEQ grant proposal.

11) Comments from the Chair: Trial bin service report – Compton and Williams to work together on presenting an offer to Putnam and Webster Townships to pay the same debt and operating fees as the other townships receiving services.

Plastic bags – A green drop-off bin is located at the Dexter City Offices on the second floor of the PNC Bank for the recycling of dry/clean plastic bags.

Shawn Personke has updated the website with current board member contact information.

12) Washtenaw Proposed Clean-Up Days: May 18 – Chelsea High School

June 8 – Whitmore Lake High School

June 29 – Lincoln High School

TBD – Saline

TBD – EMU Football Stadium Parking Lot

13) Education & Outreach Report: Williams gave 30 people from the University of Michigan a tour of the facility.

Compton to contact The Sun Times News concerning an article on the upcoming Clean-up Day at Chelsea High School.

14) Comments of Board Members and Staff: Compton requested prior meeting minutes. Compton inquired about the procedure to submit Shawn Personke's invoice for services.

Maze inquired about free polystyrene pickup from Dart Container, Maze to obtain contact information.

15) Public Comment: None

16) Future Agenda Items: Informational stickers for bins.

17) Adjournment: Motion by Carey, supported by Iannelli to adjourn meeting at 8:55 P. M. Approved 5.0

*Minutes submitted by Mary Jane Maze, WWRA secretary*

*The next regularly scheduled meeting of the WWRA Board of Trustees will be  
Wednesday, April 24, 2019 at 7:00 P. M. at the City of Chelsea Council Chambers*