

Western Washtenaw Recycling Authority

Board of Trustees Meeting

City of Chelsea Council Chambers

305 Main Street, Chelsea, MI 48118

January 9, 2019

Approved Minutes

1) Call to Order by Marc Williams at 7:03 PM.

2) Roll Call

a. City of Chelsea	Tony Iannelli	Present
b. Dexter Township	Michael Compton	Present
c. Lima Township	Nanette Havens	Present
d. Lyndon Township	Mary Jane Maze	Present
e. Manchester Township	Laurie Carey	Excused
f. Bridgewater Township		Vacant
g. Facility Manager	Marc Williams	Present

3) Agenda Approval: Motion by Iannelli, supported by Havens to approve the agenda. Approved 4.0

4) Public Comment: No Public in attendance. Michael Compton introduced himself as the new representative from Dexter Township, this is his third year as a Dexter Township trustee. The new alternate representative from Dexter will be appointed at their next Board Meeting.

5) Election of Board Officers: Nominations for WWRA Board Officials for 2019 are:

Chairman - Michael Compton

Vice Chairman - Tony Iannelli

Treasurer - Nanette Havens

Secretary - Mary Jane Maze

Motion by Iannelli to approve the board nominations and approve Compton as Chair to be added as a bank account signer at Chelsea State Bank, supported by Havens. Approved 4.0

6. Minutes of the December 5, 2018 Meeting: Motion by Havens to approve the minutes as amended, supported by Iannelli. Approved 4.0

7. Comments from the Chair: Compton requested the following items to help him get acquainted with the duties of the role of Board Chair: old minutes, a copy of the budget, recent equipment purchases, uniforms and replacements and the email list.

8) Facility Manager's Report:

a. Volume and Revenue Report: The December deposit was \$79,012.27. The volume of recycled material should be over 7,000 tons for 2018. Cardboard, tin and aluminum prices are up. Tipping fees are up \$16,000 over 2017.

b. Operating Status of Facility and Single Stream System: The second half of the baler repairs are to be completed this month. A tour of approximately 30 people from the University of Michigan is scheduled for March 2019.

c. Equipment Update: Repairs have been completed to the coolant lines on the front end loader, the leak in the fuel line injector on the 2005 Sterling and the regulator was replaced on the 2009 Forklift. Future repairs will be to replace the clutch in the 2005 Sterling Roll Off.

d. Staff and Labor Update: No new hires. Court case dates are January 10, and February 7, 2019 concerning MML stopping Workman's Compensation for the employee off of work on medical leave.

e. Contracted Recycling Collectors Update: Working on revenue terms with Lenawee County. Discussions with Washtenaw County pertaining to a DEQ grant may fund up to 75% for composting infrastructure. The possibility of sharing composting with the Chelsea Transfer Station was mentioned.

9) Facility Manager Development: Williams to attend leadership training at the Michigan Public Service Institute on September 22-27, 2019 in Mt Pleasant. The training will cost \$700.00 per year for 3 years, room and board will be approximately \$500.00 (\$95.00 per night) for 2019 at the Comfort Inn Suites. The Shop Supervisor will cover Williams duties in his absence. Williams will not be in attendance for the September 2019 board meeting due to the training dates. Motion by Compton to approve Williams to attend leadership training for an amount not to exceed \$1,400.00. Iannelli supported. Approved 4.0

10) 2019 Mack Roll-Off Truck Update: The truck has a 250,000 mile warranty, Mack Assist which updates for potential problems, 5,000 miles of free towing.

11) Equipment Replacement: Continue to review equipment, Forklift is 21 years old, Bobcat might be replaced for another loader.

12) Education & Outreach Report: Williams was contacted by CTN about a program on where recycling goes.

13) Treasurer's Report:

a. Debt - Special Assessments - Interest - \$8.72 Balance - \$281,872.00

b. Operating - Special Assessment - Interest - \$16.14 Balance - \$150,248.01

c. General Fund Balance - \$277,760.00

d. Financial Reports Received reports through November 30, 2018

e. Authorization of Payments dated November 27, 2018 to December 31, 2018 in the amount of \$211,278.96 motioned by Havens and supported by Iannelli. Approved 4.0

This amount included \$165,189.38 final balance payment for the new truck.

14) Comments of Board Members and Staff: No comments

15) Future Agenda Items: Advertising in the Chelsea Update by Lisa Allmendinger, Website Updates by Shawn Personke.

16) Adjournment: Motion by Havens, supported by Compton to adjourn meeting at 8:30 P. M. Approved 4.0

Minutes submitted by Mary Jane Maze, WWRA secretary

*The next regularly scheduled meeting of the WWRA Board of Trustees will be
Wednesday, February 27, 2019 at 7:00 P. M. at the City of Chelsea Council Chambers*